**2017 Postseason NIVC
Match Official Information**

Match Officials Assignments

Match officials are assigned by PAVO Supervisor of Officials Marsha Alteman for the NIVC. Marsha can be reached at mavbrf@sbcglobal.net and (316) 650-2532. The NIVC will provide host institutions with the names and contact information of the officials assigned to their game. Host schools are responsible for paying each official’s game fee and actual travel expenses. Host schools should have each official fill out an NIVC expense reimbursement form so they can mail their checks to them after the a match.

Match Official Compensation Guidelines

The Postseason NIVC has set compensation and expense reimbursements for officials working tournament matches in keeping with some of the conferences of the NIVC Supervisor of Officials. Should a host institution compensate game officials for more than the approved compensation, the institution is responsible for the amount. This extra compensation is not an authorized expense for inclusion as a game expense.

Match Fee

Round 1 and Round 2 officials are compensated $450 each for working Rounds 1&2 combined. Three officials will be assigned to each match site to work those rounds. For Round 3, officials are compensated $250 each. Same for Round 4. In Rounds 5 & 6, officials receive $300 for each round.

Round 1 and Round 2 line judges are compensated $150 each for working Rounds 1&2 combined. Three line judges will be assigned to each match site to work those rounds. For Round 3, line judges are compensated $100 each. Same for Round 4. In Rounds 5 & 6, line judges receive $125 for each round.

In addition, officials are reimbursed for actual travel costs for airfare, hotel, and car rental. If a personal car is used, mileage is reimbursed at $1.07 per trip (one-way) per mile. Host schools are responsible for paying each official’s game fee and actual travel expenses.

Officials’ Match Tickets

Officials may request up to two tickets each for the match they are officiating, at no cost. They may not sell their tickets at any price.

Officials’ Ground transportation/Per Diem

Personal automobile usage is reimbursed by the host school at $1.07 per mile (one-way only). Officials using air transportation to a game site, actual rental car expenses and fuel are reimbursed in full and no mileage reimbursement in this case. Officials that require an overnight stay will receive $50.00 per diem per night.

Officials’ Air Travel

Officials are responsible for calling for their travel arrangements. All air transportation arrangements must be made through Vista Travel, the travel agency of the NIVC. Contact Vista Travel at 732-574-1100 for air travel. Officials use a credit card to pay for their airfare and receive reimbursement from the host school for actual airfare incurred that is booked through Vista Travel.

Officials’ Lodging

Match officials should contact Julie Dawson at Southwest Host Services at 304-757-3307 or by e-mail at jtruslow\_swhost@yahoo.com to make lodging arrangements. Reimbursement for lodging can be denied if hotel arrangements are not made through Southwest Host Services.

Who To Contact

Questions regarding match official assignment policy should be directed to Jared Rudiger, Assistant Director of the NIVC, at 970-672-0547 or e-mail: jared@triplecrownsports.com.

Payment

As soon as possible following the game, the host institution will compensate each official for their fee in addition to reimbursement for actual travel. All expenses for air travel, hotel, local transportation, and car mileage will be reimbursed by the host school once the official submits an NIVC expense form along with copies of receipts verifying expenses to the host school.